



## Europass Curriculum Vitae



### Personal information

Surname(s) / First name(s) **BOGDANOVIC Marko, HVAC Engineer**  
Telefon +43 664 88 26 78 04  
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### Work experience

Dates 10/2010 – 12/2014  
Occupation or position held Assistant Manager  
Main activities and responsibilities Economic meetings, marketing, audit of balance sheet, profit and loss accounts  
Name and address of employer GmbH GILJE-GAS Kompanija Milojevic, Jagodina - Gilje  
Type of business or sector Business Management

### Education and training

Dates 09/2009 – 07/2013 Bachelor's degree in Business Administration – PEP Beograd (Serbien)  
09/2001 – 09/2004 Electrotechnical and building school "Nikola Tesla" Jagodina (Serbien)  
Title of qualification awarded Graduate Economist  
Principal subjects/occupational skills covered Teamwork, responsible, competent use  
Name and type of organisation providing education and training 05/2019 – 05/2019 Autodesk Revit - CAD, Wifi Vienna (Austria)  
03/2019 – 04/2019 AutoCAD 2D – Constructor for building technology, Wifi Vienna (Austria)

**Personal skills and competences**

Mother tongue(s) **Serbian**

Other language(s) **English**  
**German** (Telc Certificate German B2)

Self-assessment <i>European level</i> (*)	Understanding		Speaking		Writing
	Listening	Reading	Spoken interaction	Spoken production	
	<b>German</b> B2	B2	B2	B2	B2
	<b>English</b> B1	B1	A2	A2	A2

(\*) Common European Framework of Reference for Languages

Social skills and competences High self-motivation, team spirit, friendly demeanor, joy in dealing with people, openness and communication skills

Organisational skills and competences Project development, experience in team leadership, self-employment, organizational skills as through professional past

Comuter skills and competences AutoCAD  
 Revit  
 Solar - Computer  
 Windows  
 Microsoft Office  
 ABK

Driving licence Class B